

14B NCAC 11C .0404 RECORD OF CLIENT CONTACTS AND INDIVIDUAL PLAN OF CARE

(a) All programs shall maintain a written record of contact with clients that includes:

- (1) The date of admission, source of and reason for referral and a summary of the problems the client was experiencing at the time of the referral;
- (2) A record of the dates and activities of the client program participation;
- (3) The date and reason for termination from the program; and
- (4) An Individual Plan of Care.

(b) All information in the client's record shall be considered privileged and confidential and may be released only as required by law.

*History Note: Authority G.S. 143B-516(b)(4); 143B-516(b)(5); 143B-516(b)(9);
Temporary Adoption Eff. July 15, 2002;
Eff. April 1, 2003;
Transferred from 28 NCAC 03A .0404 Eff. June 1, 2013;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 9, 2018.*